

## **Form for Admission via Motion in Open Court**

Pursuant to RCFC 83.1(a)(1)(B)(i), submit this form and a current certificate of good standing via PACER **no later than** one week before the day scheduled for monthly admissions. See [www.uscfc.uscourts.gov/attorney-admission](http://www.uscfc.uscourts.gov/attorney-admission) for dates of monthly admissions. Payment must be made electronically in the amount required by the fee schedule posted on the court's website at [www.uscfc.uscourts.gov/fee-schedule](http://www.uscfc.uscourts.gov/fee-schedule). Upon successful completion of the admission process, the clerk will send the applicant an e-mail including a hyperlink requesting payment of the admission fee. A certificate will be forwarded within 30 days of payment of the admission fee.

**Date of Admission:** \_\_\_\_\_

**SPONSOR:** \_\_\_\_\_

Last Name

First Name

Middle Name

**APPLICANT:** \_\_\_\_\_

Last Name

First Name

Middle Name

**Address:**

**Firm:** \_\_\_\_\_

**Street:** \_\_\_\_\_

**Suite or Room Number:** \_\_\_\_\_

**City, State, and Zip:** \_\_\_\_\_

**Telephone Number:** \_\_\_\_\_ **Facsimile Number:** \_\_\_\_\_

(Include Area Code)

(Include Area Code)

**E-mail Address:** \_\_\_\_\_

**Admitted to Practice:** \_\_\_\_\_

(Insert Full Name of Highest State Court)

**Other Courts in which you are admitted to practice:** \_\_\_\_\_

### **U.S. Court of Federal Claims** **Pro Bono Attorney Referral Program Registration\***

I am willing to be contacted regarding the representation of pro se plaintiffs on a pro bono basis in the following types of cases. By checking the box(es) below, I agree to the terms described in the Admissions Instructions.

Civilian Pay

Takings

Contracts

Tax

Intellectual Property

Unjust Conviction & Imprisonment

Military Claims

Miscellaneous—Other

Native American

\* Representation of Vaccine Program petitioners is not included; representation of those petitioners is governed by 42 U.S.C. §§ 300aa-1 to -34. The Office of Special Masters maintains a list of attorneys (posted on the court's website at [www.uscfc.uscourts.gov/vaccine-programoffice-special-masters](http://www.uscfc.uscourts.gov/vaccine-programoffice-special-masters)) who are willing to accept vaccine injury cases. If you would like to be added to the list, please check here:

## **Instructions for Admission by Motion in Open Court**

1. The sponsor's name is called.
2. The sponsor and applicant go up to the rostrum, with the applicant standing to the right of the sponsor.
3. The sponsor moves the admission.
4. After allowance by the judge, the applicant moves to the right and stands in front of the clerk. The sponsor returns to his/her seat.
5. After all admissions have been moved, the clerk will administer the oath *en masse*.

## **Script for Admission**

"May it please the court, I move the admission of \_\_\_\_\_, who is a member in good standing of the bar of \_\_\_\_\_, a person of good moral character, and qualified under the rules of this court."

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## **U.S. Court of Federal Claims** **Pro Bono Attorney Referral Program Registration Certification**

Attorneys who register for the Pro Bono Attorney Referral Program agree to the following terms:

I am willing to be contacted regarding representation of pro se plaintiffs on a pro bono basis. I understand that by registering for the Pro Bono Attorney Referral Program, I will not be obligated to represent any particular plaintiff. I certify that I have at least five years of civil litigation experience or that I will be supervised by an attorney with at least five years of civil litigation experience.